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20 June 1955

TO : Director of Personnel
FROM : Deputy Comptroller
SUBJECT: Agency Notice Concerning Pay Increase
REF : Your Memorandum to the Comptroller dated 14 June, Same Subject

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1. The proposed Increase of Basic Rates of Compensation of Agency Employees - has the concurrence of this Office except that, in order to provide employees with information relative to the specific dates on which payroll checks showing the increased pay will be received, the following is recommended for insertion in lieu of paragraph 2:

"Salary increases for Agency employees paid from vouchered funds will be reflected in checks covering the pay period from 3 through 16 July 1955 to be issued on 29 July 1955. Increases for personnel paid from confidential funds on a four-weekly payroll basis will be reflected in checks covering the pay period from 17 July through 13 August 1955 to be issued on 26 August 1955. Lump-sum retroactive payments and other salary adjustments required by the pay increase legislation will be made as soon as necessary computations are completed."

2. Specific dates have been inserted in the foregoing draft proposal for paragraph 2, and such dates will apply if the pay increase legislation becomes law on or before 2 July 1955. If the legislation becomes law subsequent to 2 July but on or before 16 July, the dates for vouchered funds checks will be advanced two weeks; if after 16 July but before 31 July, all dates shown will be advanced four weeks.

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CONCUR

General Counsel

Date: _____

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